

ON-SITE GUIDELINES

COVID-19

IMPORTANT INFORMATION

BUILDERS RESPONSIBILITIES

It is the responsibility of the principal contractor to ensure that these guidelines are implemented and controlled.

OUTDOOR WORK /SOCIAL DISTANCING

Workers should keep 1.5-2.0m from other workers

INDOOR WORK

If indoor work there should be no more than 1 worker per 4 sq m.

GROUPS / QUEUES

Gathering in queues or in groups is strictly not allowed - avoid queuing at hoists and lifts.

BEHAVIOURAL CONTROLS/HYGIENE

Every effort must be made by employers to upgrade personal hygiene & minimise person to person contact and all workers must co-operate in all necessary measures to achieve these objectives. These measures need to include;

- 1** Promote regular hand washing with soap. Employers must facilitate regular hand washing by providing ease of access/additional facilities where possible.
- 2** Additional cleaning/decontamination on-site. There must be an increased frequency of industrial grade cleaning/additional cleaning/decontamination on sites across all areas;
- 3** Provide suitable personal and protective equipment including gloves where workers are in close proximity for work or site access purposes;
- 4** Provide hand sanitiser in all hoists, amenities and areas/levels of the site;
- 5** Conduct regular, if necessary daily, toolbox meetings to provide up-to-date information.

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GUIDELINES, MEASURES & STEPS TO BE TAKEN

Common areas on-sites such as the amenities pose risks and these are reduced by ensuring the following measures are adopted;

- 1** The time spent in those areas must be limited so as not to breach time constraints recommended by the Department of Health & Human Services Victoria (DHHS).
- 2** Separation of meal breaks and work groups to achieve maximum personal space and reduce the number of people accessing those areas at any one time.
- 3** Spread out furniture to promote social distancing measures in common areas;
- 4** There must be an increased frequency of industrial grade cleaning/additional cleaning with specific emphasis on cleaning after each meal breaks in those areas.
- 5** Workers electing to minimise amenity access;
- 6** Separation of meal breaks and work groups to achieve maximum personal space;
- 7** Staggered working hours may be considered on sites with appropriate consultation.

NO SITE WILL BE PARTIALLY OR FULLY CLOSED DOWN WITHOUT DIRECTION AND/OR ADVICE BY VICTORIAN CHIEF MEDICAL OFFICER OR THEIR REPRESENTATIVE